

# FastLane Help System Award Search

# Award Search Introduction

The FastLane Award Search feature (https://www.fastlane.nsf.gov/a6/A6Start.htm) (Figure 1) enables you to search the awards database for awards. You can do either one of the following:

- Search for awards
- View a listing of awards

#### Award Search

Please click on one of the following categories to obtain information on NSF awards.

- Award Search (Opens new browser window)
- List of Recent Awards

Figure 1 FastLane Award Search screen.

Searches are not case-sensitive.

Search for specific award information by any of the following search options:

 Awardee (Figure 2). Search for awards by PI or Co-PI information, including limiting the search to Historical Awards, Active Awards Only, and Expired Awards Only.

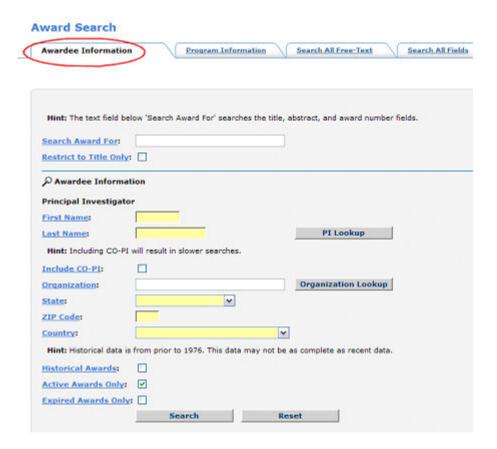


Figure 2 Award Search screen on the Awardee Information tab.

Program (Figure 3)
 Search for awards by National Science Foundation (NSF) organization, program, and program officer (PO), including limiting the search to Historical Awards, Active Awards Only, and Expired Awards Only.

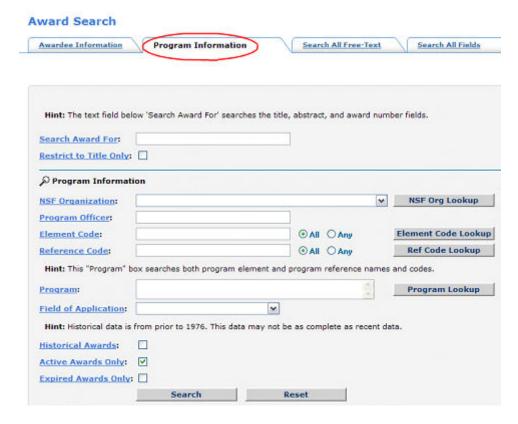


Figure 3 Award Search screen on the Program Information tab.

• Free-text (Figure 4)
Search for awards by title, abstract, and award number text, including limiting the search to title only, Historical Awards, Active Awards Only, and Expired Awards Only.

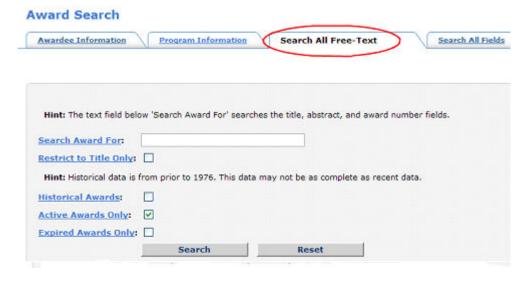


Figure 4 Award Search screen on the Free-Text Search tab.

• All Fields (Figure 5)
Search for awards using awardee, program, and free-text criteria.

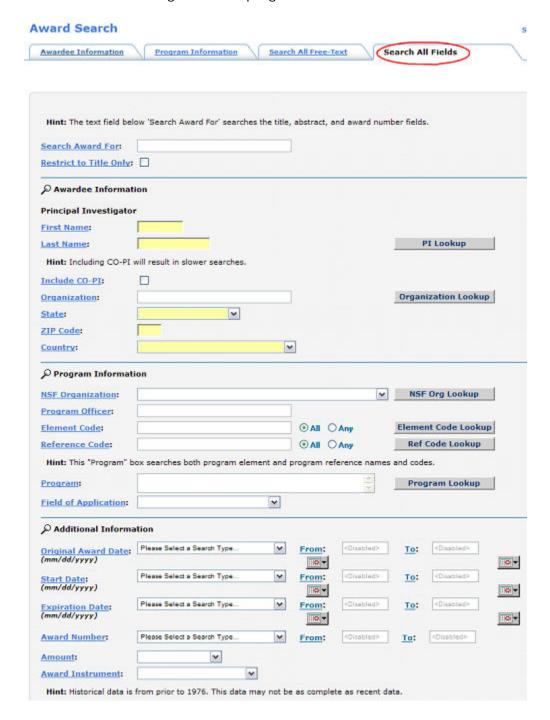


Figure 5 Award Search screen on the Search All Fields tab.

#### See also:

- Improve search results
- Export award results

#### Search for Awards

To search for an award, do the following:

- 1. Access the **Award Search** page:
  - From the URL (http://www.nsf.gov/awardsearch/index.jsp)
  - From the FastLane Homepage (https://www.fastlane.nsf.gov/fastlane.jsp):
    - a. Click the **Award Search and Funding Trends** Quick Link on the left-hand side of the page.
    - b. Click Search Awards on the Award Search and Funding Trends page.
    - c. Click Award Search on the Award Search page.
- 2. Determine which search option is best on the basis of the award information that you have.
- 3. Click the corresponding search tab.
- 4. Complete at least one of the search criterion fields.
- 5. Click the **search** button to search. Or, click the **reset** button to clear the fields and start again. Awards matching your search criteria are displayed in a table with the following information:
  - Award Number
  - Title
  - NSF Organization Program(s)
  - Start Date
  - Principal Investigator
  - State Organization
  - Awarded Amount to Date
- 6. View the appropriate award. Or, click **Back** or **Refine Search** to return to your original search criteria on the **Search Award** page for further definition.

See Improve Search Results

#### **View Awards**

To view an award, do the following:

1. Locate the specific award number from your search results (Figure 1).



Figure 1 Award Search Results.

2. Click on the award number. The award abstract opens in a new window (Figure 2).

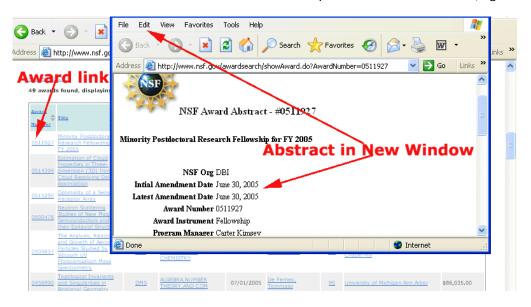


Figure 2 Proposal Abstract.

See Export awards

#### **Improve Search Results**

You can improve your search results by keeping the following in mind:

- Enter as many search criteria that you can to generate more specific results.
- Enter few search criteria to potentially increase the results.
- Use wild card searches when you know little about the specific award. For example, enter part of the program name in the results list (e.g., "bio" instead of "biography") with the trailing wild card symbol--an asterisk (\*)--as in "bio\*". Wild card symbols represent one or more characters. That is, using "bio\*" will return results that match any words that begin with "bio" and one or more characters thereafter (e.g., "biography", "biology", "biologist", "biophysics", etc).
- Contact the National Science Foundation (NSF) when all else fails. When contacting NSF, provide as much information about your search as possible and include your email address if you want to be contacted.

#### **Export Award Searches**

To export (save) your award search results, do the following:

- 1. Scroll to the bottom of your search results page.
- 2. Right-click on the icon (Figure 1) for the export format you want to download. You can export search results in Microsoft® Excel®, XML, or CSV formats.



Figure 1 Download Options.

3. Click Save Target As (Internet Explorer for Microsoft Windows) (Figure 2)

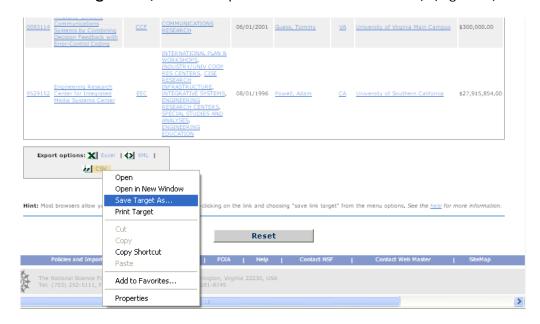


Figure 2 Saving File in Internet Explorer.

or **Save Link As** (Firefox® for Microsoft® Windows®) (Figure 3).



Figure 3 Saving File in Firefox.

- 4. Navigate to the location on your computer that you want the file saved to.
- 5. Click Save.

## **Proposal Deadlines**

For a rundown on deadlines for proposal submission for currently available opportunities, see <u>Active Funding Opportunities</u>. (This link takes you out of the FastLane system.)

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